

THE CITY COUNCIL OF THE  
**CITY OF MOUNT ENTERPRISE, TEXAS**

WILL CONVENE IN SPECIAL SESSION

**TUESDAY, JANUARY 11<sup>TH</sup>, 2022 AT 5:00 P.M.**

MOUNT ENTERPRISE CITY HALL,  
103 W. GREGG STREET, MOUNT ENTERPRISE, TX 75681  
MAYOR JIM REESE WILL PRESIDE



**Minutes**

- I. Call to order. **Mayor Reese called the meeting to order at 5:00 p.m.**
  - a. Statement of Officer and Oath given to Councilmember Place 3  
**Statement of Officer and Oath given by City Secretary Suzanne M. Pharr to Jacob Waldron.**
  - b. Roll Call **Jim Reese, Freddy Swann, Judy Cox, Jacob Waldron, Mary Jo Baird, Harvey Graves.**
  - c. Invocation **Led by Jim Reese.**
  - d. Pledges of Allegiance to the U.S. Flag
  - e. Pledge of Allegiance to the Texas Flag (*Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible*).

- II. Visitors / Citizens Presentation – Each individual will be allowed three (3) minutes.

Notice to Speakers: Those wishing to speak during the Public Comments portion of the meeting must sign a Request to Speak form stating their a.) name, b.) address and c.) the subject matter of their comments before the meeting begins. Speakers must always observe a three-minute time limit during the meeting unless granted specific permission from the presiding officer (usually the Mayor) to extend their comments. The presiding office will set reasonable limits on the number, frequency, and length of presentations.

Your City Council is prohibited by law from any deliberation or decisions regarding items presented in public comments if they are not otherwise on the Agenda. Public comments regarding items not on the Agenda cannot be discussed or acted upon by the City Council at that meeting. The response of the Council will be limited (per Texas Govt. Code Section 551.042) to (1) a statement of specific factual information given in response to the inquiry, (2) recitation of an existing policy, or (3) request for staff to place the item on the agenda for a subsequent meeting.

**Present: City Secretary Suzanne Pharr, Office Assistant Khristy Webb, Allison Biggs, Amber Lollar, Mark Traylor**

- III. Consent Agenda (Items on the Consent Agenda require little to no deliberation by the City Council. Approval of the Consent Agenda authorizes the City Administrator, or her designee, to implement each item in accordance with Council recommendations.)
  - a. Consider Approval of Minutes for the Regular Meeting on December 14, 2021.
  - b. Consider Approval of Monthly Reports (December) for Wastewater which include Reconciliation, Balance Sheet, General Ledger, Profit & Loss Budget, Accounts Payable, Accounts Receivables, Statement of





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Financial Income and Expenses, and monthly detail of Wastewater Operator report.

- c. Consider Approval of Monthly Reports (December) for Debt Service Fund which include Reconciliation, Balance Sheet, General Ledger, Profit & Loss Budget, Accounts Payable, Accounts Receivables, Statement of Financial Income and Expenses.
- d. Consider Approval of Monthly Reports (December) for Employees which include Payroll Summary and Travel Reports.
- e. Consider Approval of Monthly Reports (December) for General Fund which include Reconciliation, Balance Sheet, General Ledger, Profit & Loss Budget, Accounts Payable, Accounts Receivables, Statement of Financial Income and Expenses.
- f. Consider Approval of Monthly Reports (December) for Court which include Periodic Fee, Statistic by Officer, Citations with Balances, G/L Posting, Offenses for Year, Offenses for Month/Year Comparison, Cases Filed, Cases Filed/Closed by Agency, Racial Profiling, Collection Agency, Safety Seat Belt, Omnibase, Monthly Revenue, Status and Monthly Conviction and/or many other court related reports.

**Upon a motion made by Councilmember Baird and seconded by Councilmember Graves, the Council voted (5) “ayes” and zero (0) “nays” to accept the Consent Agenda. The motion carried.**

IV. Discuss and Consider Action on the Following:

- a. Discussion and approval of accepting Census Population of 505 and having TXDOT order population signs for the increase in city population.

**Upon a motion made by Councilmember Baird and seconded by Councilmember Graves, the Council voted (5) “ayes” and zero (0) “nays” to accept new Census Population. The motion carried.**

- b. Discussion and approval of appointing emergency management director/coordinator and assistant director/coordinator.

**Upon a motion made by Councilmember Baird and seconded by Councilmember Cox, the Council voted (5) “ayes” and zero (0) “nays” to keep it the way it is. City Marshal, Jon Randolph will be the EM Coordinator and City Secretary, Suzanne M. Pharr will be the Assistant EM Coordinator. The motion carried.**

- c. Discussion and approval of newly elected and/or appointed City Council attending Conference in Sugar Land, Texas, February 2-4, 2022.

**Upon a motion made by Councilmember Graves and seconded by Councilmember Baird, the Council voted (5) “ayes” and zero (0)**

Certification

“I, the undersigned authority does hereby certify that the above Notice of Meeting was removed from City Hall bulletin board, 103 W. Gregg Street, City of Mount Enterprise, Texas, a place convenient and readily

accessible to the general public at all times, on the 11<sup>th</sup> day of January 2022 at 5:45 p.m., after having been posted for at least 72 continuous hours preceding the scheduled time of the posted meeting.





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**“nays” to approve anyone who wants to go to the newly elected and/or appointed City Council Conference. The motion carried.**

d. Discussion and approval of City Secretary and Court Clerk attending Virtual Live Stream – North Texas Regional Clerks Seminar on March 8-10, 2022.

**Upon a motion made by Councilmember Baird and seconded by Councilmember Waldron, the Council voted (5) “ayes” and zero (0) “nays” to approve attending Virtual Seminar. The motion carried.**

e. Discussion and approval of City Secretary attending Juvenile Case Managers Conference in Austin on June 6-8, 2022.

**Upon a motion made by Councilmember Cox and seconded by Councilmember Swann, the Council voted (5) “ayes” and zero (0) “nays” to approve City Secretary attending Juvenile Case Managers Conference. The motion carried.**

f. Discussion and approval of City Secretary attending Court Administrators Conference in Houston on June 20-22, 2022.

**Upon a motion made by Councilmember Baird and seconded by Councilmember Waldron, the Council voted (5) “ayes” and zero (0) “nays” to approve City Secretary attending Court Administrators Conference if she needs it. The motion carried.**

g. Discussion and approval of City Attorney attending Prosecutors Conference in Houston on June 20-22, 2022.

**Upon a motion made by Councilmember Cox and seconded by Councilmember Swann, the Council voted (5) “ayes” and zero (0) “nays” to approve City Attorney attending Prosecutors Conference. The motion carried.**

h. Discussion and approval of City Secretary attending Courts, Cities, + Councils Ordinances Seminar in Georgetown on July 7-8, 2022.

**Upon a motion made by Councilmember Baird and seconded by Councilmember Graves, the Council voted (5) “ayes” and zero (0) “nays” to approve City Secretary attending Courts, Cities, + Councils Ordinances Seminar. The motion carried.**

i. Discuss and take possible action to approve a Resolution authorizing the submittal of one or more DR-4586 HMGP applications to the Texas Division of Emergency Management, authorizing the Mayor and City Secretary to act as the City’s authorized representative in all matters pertaining to the application, and committing matching funds.

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Upon a motion made by Councilmember Cox and seconded by Councilmember Swann, the Council voted (5) “ayes” and zero (0) “nays” to approve. The motion carried.

j. Discussion and consideration of Adopting Investment Policy 2022-01-11. Upon a motion made by Councilmember Swann and seconded by Councilmember Waldron, the Council voted (5) “ayes” and zero (0) “nays” to approve Adopting Investment Policy 2022-01-11. The motion carried.

k. Discussion and consideration of hiring new office cleaning staff. Upon a motion made by Councilmember Cox and seconded by Councilmember Graves, the Council voted (5) “ayes” and zero (0) “nays” to postpone indefinitely. The motion carried.

l. Discussion and consideration of findings from city park basketball project.

Upon a motion made by Councilmember Graves and seconded by Councilmember Waldron, the Council voted (5) “ayes” and zero (0) “nays” to postpone until March. The motion carried.

m. Discuss and take action on canceling January 25, 2022’s regular meeting. Upon a motion made by Councilmember Cox and seconded by Councilmember Waldron, the Council voted (5) “ayes” and zero (0) “nays” to cancel January 25, 2022’s regular meeting. The motion carried.

v. Announcements or Comments by City Councilmembers-  
Judy Cox- Glad to have you, Jacob. Jacob Waldron- Glad to be here. Freddy Swann mentioned another convenience store interested in coming here.

vi. Announcements or Comments by City Staff-  
Suzanne Pharr- reminded she would be leaving tomorrow for Denton and the office will be closing at noon and closed Monday.

VII. Executive Session

Executive Session Notice - *A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:*

1. *seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]*

2. *deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]*

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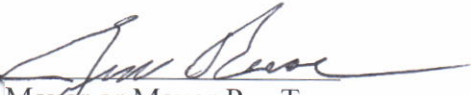


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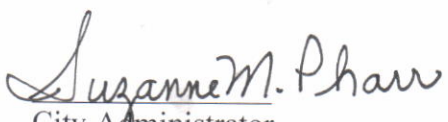
- 3. *deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073)*
  - 4. *deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074)*
  - 5. *deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076)*
  - 6. *discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay, or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087)*
  - 7. *deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. (Tex Govt. Code §551.089)*
- Reconvene (into regular session and consider action, if any, on item (s)discussed in executive session).  
The Council may vote and/or act upon each of the items set out in this Agenda*

**VIII. Adjourn**

**Upon a motion made by Councilmember Waldron and seconded by Councilmember Cox, the Council voted (5) “ayes” and zero (0) “nays” to adjourn this meeting at 5:39 p.m. The motion carried.**

  
Mayor or Mayor Pro-Tem

Attest:

  
City Administrator

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